

Job Title: Electrical Estimator / Project Manager

Location: Rancho Cordova, CA

Reports to: Operations Manager

Type: Full-Time

Company Overview

Wild Electric Inc. is a leading electrical contractor specializing in commercial and industrial electrical construction. We are committed to delivering high-quality projects safely, on time, and within budget. We are seeking an experienced **Electrical Estimator / Project Manager** to prepare, and/or assist with preparing competitive bids and managing assigned projects, as needed, from preconstruction through closeout.

Position Overview

The Electrical Estimator / Project Manager is responsible for preparing, and/or assisting in preparing, accurate estimates, managing and/or assisting with managing assigned electrical construction projects through completion, as needed. This position works closely with customers, general contractors, vendors, subcontractors, and field personnel to ensure projects are completed safely, on schedule, within budget, and to Wild Electric's quality standards. This is an opportunity for the right candidate with some experience, to further develop the skills and knowledge associated with both estimating and project management, and to further a career in electrical construction.

Key Responsibilities

Estimating

- Review drawings, specifications, addenda, and bid documents.
- Perform quantity takeoffs and prepare complete labor, material, equipment, and subcontractor estimates, and/or assist with large scale estimates.
- Obtain and evaluate vendor and subcontractor quotations.
- Prepare, and/or participate in preparing, bid proposals and participate in bid reviews.
- Identify value engineering and cost-saving opportunities.



Project Start-Up

- Conduct project turnover pre-construction meetings.
 - Develop project budgets, cost codes, and Schedule of Values.
 - Review project scope, contract requirements, and subcontractor/vendor scopes.
 - Organize project documentation and ensure a smooth transition to operations.
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Project Management

- Manage assigned commercial and industrial electrical projects from award through closeout, as needed.
 - Monitor budgets, schedules, labor productivity, and project profitability.
 - Manage RFIs, submittals, change orders, billing, and project documentation.
 - Coordinate with customers, contractors, vendors, and field personnel.
 - Conduct regular jobsite visits and project reviews to monitor progress and resolve issues.
 - Ensure projects meet company quality and safety standards.
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Cost Control

- Monitor labor, material, equipment, and subcontract costs.
 - Forecast project costs and profitability.
 - Identify change order opportunities and cost-saving solutions.
 - Develop recovery plans when projects fall behind budget or schedule.
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Leadership & Communication

- Build and maintain strong customer relationships.
 - Provide leadership and support to field personnel.
 - Promote communication between estimating, operations, and field teams.
 - Participate in project meetings and mentor team members as needed.
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Qualifications

Experience

- Minimum three (3) years of commercial or industrial electrical construction experience, including estimating and project management responsibilities.
 - Experience managing multiple projects simultaneously preferred.
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Education

Associate's Degree, Trade School, Construction Management, or related field preferred, or comparable experience in lieu of education.

Skills

- Strong knowledge of commercial and industrial electrical systems and construction methods.
 - Proficiency with Accubid (preferred), McCormick, or ConEst Estimating Software, Bluebeam, Procore, Microsoft Office, and Microsoft Project.
 - Strong estimating, budgeting, and cost control skills.
 - Excellent communication, leadership, organizational, and problem-solving skills.
 - Ability to manage multiple priorities and meet deadlines.
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Why Join Wild Electric?

At Wild Electric Inc., we value teamwork, integrity, and professional growth. We offer competitive compensation, excellent benefits, and opportunities to build a long-term career with a growing electrical contractor.

- **Salary:** Starting at \$90,000 annually, with the opportunity for higher compensation based on experience and qualifications.
- **Benefits:** 2 weeks PTO, sick pay, health and dental coverage for employees, and a 401(k) with up to a 3% company match.

